

# SUBSTITUTE SUPPORT STAFF

Applications are continuously accepted for Support Staff substitute list.

- Instructional / Personal Care Aide
  - Assist classroom teacher by working with individual or small groups of students.
- Dining Hall Aide
  - Perform a variety of support services with students including meal assistance, behavior monitoring and custodial responsibilities such as cleaning tables and stacking chairs.
- Secretary
  - Complete clerical duties in support of the building administrators.
- Nurse
  - Provide medical aide to students and school staff.
- CDL Bus Driver
  - Transport students in district school buses.
  - Class B CDL Driver's License with clean driving record. Free CDL training available.
  - Contact Mr. Randy Fedei at [rfedei@nesd1.org](mailto:rfedei@nesd1.org) for more information.
- Van Driver
  - Transport students in district vans.
  - CDL Driver's License with clean driving record.
  - Contact Mr. Randy Fedei at [rfedei@nesd1.org](mailto:rfedei@nesd1.org) for more information.
- Transportation Aide
  - Assist bus and van drivers with student safety while loading, unloading and in transit.
  - Contact Mr. Randy Fedei at [rfedei@nesd1.org](mailto:rfedei@nesd1.org) for more information.
- Food Service Worker
  - Assist head cook with line server, dish room and/or cashier duties.
- Custodial Worker
  - Assist head custodian with overall general upkeep and housekeeping within building.
- Maintenance / Groundskeeper Worker
  - Assist maintenance supervisor with maintaining school district buildings and grounds.

Dr. Michele S. Hartzell, Superintendent  
North East School District  
50 East Division Street  
North East, PA 16428



Dr. Michele Spurgeon Hartzell.; Superintendent

Equal Opportunity Employer

*The mission of the North East School District is to Nurture and Empower lifelong learning and responsible citizenship.*

*The vision of the North East School District is to be an educational community by developing knowledge and skills to positively Influence a changing world.*